

**Free State
Province**



**Vrystaat
Provinsie**

TENDER BULLETIN TENDERBULLETIN SPECIAL

NO. 51

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REQUEST FOR TENDER

The Provision of Internal Audit Services

MOTAUD/08/2016

Motheo TVET College hereby invites service providers to submit tenders for the Provision of Internal Audit Services.

The scope of the project includes but not limited to:

- The internal audit must be conducted in accordance with the standards set by the IIA.
- The Internal audit function must, in consultation with the Audit committee, Prepare:
 - A risk register based on its assessment of the key areas of risk for the public entity, taking into account its current operations, the operations proposed in its corporate or strategic plan and its risk management strategy;
 - A rolling three year strategic and annual internal Audit Plan
 - Plans indicating the scope, cost and time lines of each audit in the annual risk based internal audit plan;
 - Audit reports directed to the Audit Committee detailing its performance against the plan to allow for effective monitoring and intervention where necessary;
 - The internal audit function must co-ordinate with other internal and external providers of assurance to ensure proper coverage and to minimize duplication of effort;
 - Transfer of skills to incumbent staff member who will be appointed for Internal Audit Services

The activities of the service provider include but is not limited to:

- Administration
- Risk based Internal Audits
- Fraud and Ethics Management

Submission Requirements:

- The 90/10 BBBEE Preferential Procurement Policy Framework Act (PPPFA) and Regulations shall apply.
- Detailed analysis of the scoring can be found in the bid documentation
- The bid documentation, will be available at Central Office, C/O Aliwal & St George Street, Bloemfontein, 9300, Room 116, starting from 26 September 2016, for **R500,00** (non-refundable) payable to:

Motheo TVET College

Standard bank

Account number 041047443

Branch code 055034

Reference: Company name

- The tender must be in the prescribed format
- **A compulsory briefing session** will be held on 05th October 2016 Motheo Tvet central office C/O Aliwal & St George Street Bloemfontein 9300 at 13:00 pm
- **The Closing date** of the tender will be **11 am, on 18th October 2016**. No late applications will be considered
- The public opening will be at 11 am, on 18th October 2016 at Motheo TVET, Central Office, C/O Aliwal & St George Street, Bloemfontein 9300.
- **All enquiries** with regard to this tender must be in writing and addressed to lecokob@motheotvet.co.za.

NB: No money for tender documents shall be paid to any Motheo TVET College staff member.

Approved by:



Mrs MDM Phutsisi

Motheo TVET College Principal

FREE STATE TENDER BULLETIN <i>(Published every Friday)</i> All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tender Bulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tender Bulletin or cuttings of advertisements are NOT supplied. Subscription Rates (payable in advance) The subscription fee for the Free State Tender Bulletin (including all Extraordinary Free State Tender Bulletins) are as follows: Subscription: (Over the Counter / E-Mail) Price per copy R 4.70 All Tender Bulletins are available (Free of Charge) on the eTender Portal. www.etenders.gov.za Queries: Email: eTenders@treasury.gov.za Telephone: 012 406 9012 Closing time for acceptance of adverts All advertisement must reach the Officer in Charge of the Free State Tender Bulletin not later than 16:00, three working days prior to the publication of the Bulletin. Advertisements received after that time will be held over for publication in the issue of the following week, or if desired by the advertiser, will be inserted in the current issue as a "Late Advertisement". In such case the advertisement must be delivered to the Officer in Charge not later than 08:00 on the Tuesday preceding the publication of the Bulletin and double rate will be charged for that advertisement. A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.	VRYSTAAT TENDERBULLETIN <i>(Verskyn elke Vrydag)</i> Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie. Intekengeld (vooruitbetaalbaar) Die intekengeld vir die Vrystaat Tenderbulletin (insluitend alle Buitengewone Vrystaat Tender Bulletins) is soos volg: Intekengeld: (Oor die Toonbank / E-Pos) Prys per eksemplaar R 4.70 Alle Tenderbulletins is verkrybaar (Gratis) op die eTender Portaal. www.etenders.gov.za Navrae: Epos: eTenders@treasury.gov.za Telefoon: 012 406 9012 Sluitingstyd vir die Aanname van Advertensies Alle advertensies moet die Beampte Belas met die Vrystaat Tenderbulletin bereik nie later nie as 16:00, drie werksdae voordat die Bulletin uitgegee word. Advertensies wat na daardie tyd ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit in die Bulletin wat op die pers is as 'n "Laat Advertensie" geplaas word. In sulke gevalle moet die advertensie aan die Beampte oorhandig word nie later nie as 08:00 op die Dinsdag van die week voordat die Bulletin gepubliseer word en dubbeltarief sal dié advertensie gevra word. 'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanig geplaas word nie.
Advertisement Rates Notices required by Law to be inserted in the Tender-bulletin: R31.50 per centimetre or portion thereof, single column.	Advertensietariewe Kennisgewings wat volgens Wet in die Tenderbulletin geplaas moet word: R31.50 per sentimeter of deel daarvan, enkelkolom.
NUMBERING OF TENDER BULLETIN You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.	NOMMERING VAN TENDER BULLETIN U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnummers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.